

## EQUALITY AND DIVERSITY MONITORING

Manor Estates Housing Association is committed to equality of opportunity for all.

We seek the following information to ensure that access to membership of the Association is open to all. Please complete the following:-

<b>Ethnic Origin</b>			
<b>Asian, Asian Scottish or Asian British:-</b>			
Indian	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
<b>White:-</b>			
Scottish	<input type="checkbox"/>	Other British	<input type="checkbox"/>
Irish	<input type="checkbox"/>	Any other white background	<input type="checkbox"/>
<b>Black, Black Scottish or Black British</b>			
Caribbean	<input type="checkbox"/>	African	<input type="checkbox"/>
Any other background	<input type="checkbox"/>	Mixed	<input type="checkbox"/>
<b>Other Ethnic Background</b>			<input type="checkbox"/>
<b>Gypsy / Traveller</b>			<input type="checkbox"/>
<b>Gender:- Are you?</b>			
Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
<b>Do You Consider yourself to be disabled?</b>			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

## Manor Estates Housing Association

11 Washington Lane  
Edinburgh  
EH11 2HA

Tel:- 0800 093 8823

Fax:- 0131 313 4148

E-mail:  
[info@manorestates.org.uk](mailto:info@manorestates.org.uk)

Website:  
[www.manorestates.org.uk](http://www.manorestates.org.uk)

Scottish Charity No  
SCO23106

*A full copy of the Association's Membership Policy is available on request*

**Do you need information provided in a different language or format?**



We can arrange to have information translated into most languages - please contact the office for further information. We can also provide information in alternative formats (for example, large font or on CD) - again, contact the office for further details.



# Becoming a Member

## **BACKGROUND**

Manor Estates Housing Association is a membership organisation and seeks to establish a wide and active membership by recruiting people with an interest in its work. The Association also seeks to make effective use of the skills, experience and views of its members.

Members are those people who hold a share in the Association and whose names are entered into the Register of Members.

## **ELIGIBILITY**

The Association has an open Membership Policy and welcomes applications for membership from:

- Tenants of the Association
- Other residents- Particularly owner occupiers living within areas where the Association has properties
- The wider community within the Association's area of operations and surrounding areas

Membership is open to all sections of the community regardless of race, ethnic or national origins, gender, disability, age or sexuality. The association particularly welcomes applications from groups that are currently under- represented:

- People from black and other ethnic communities
- Individuals with experience of disability
- Individuals aged between 18 and 25

The Association is also seeking members with a particular interest in the running of the organisation and welcomes application with experience in:

- Housing management and maintenance
- Business development
- Financial management
- Business management
- Supported housing

## **FURTHER INFORMATION**

If you require any further information about becoming a member of the Association, please contact the office.

## **HOW TO APPLY**

Complete the forms attached and return it (with the membership fee of £1.00) to the Secretary at the Association's office.

Applications are generally considered at the next meeting at the management Committee. Once approved, the secretary will write to the new member to confirm their membership and give further details of how the members can participate in the work of the Association.

An application for membership may be rejected in exceptional circumstances. You have the right to appeal if your application is rejected.

## **MEMBERSHIP APPLICATION FORM**

<b>Full Name</b>
<b>Address</b>
<b>Date of Birth</b>
<b>Occupation</b>
<b>Signed</b>
<b>Date</b>

**Please complete the equalities monitoring form overleaf and return the completed form to:**

**The Secretary**

**Manor Estates Housing Association  
11 Washington Lane  
Edinburgh  
EH11 2HA**

### **Office Use Only**

£1 Received (signature)		Date	
Acknowledgement sent		Committee Date	
Accepted?		Membership Number	